

Florida – Exempt Entity Affidavit

SELLER


BUYER

Important – To satisfy sales tax exemption requirements, please send the following forms back to us:

1. This cover page AND
2. A copy of your Florida State issued Consumer's Certificate of Exemption. An example of this form is provided.

Sample Exemption Document

000043 11/29/12



DEPARTMENT OF REVENUE

Consumer's Certificate of Exemption
Issued Pursuant to Chapter 212, Florida Statutes


DR-14
R. 04/11

12-1234567890C-1	12/31/2012	12/31/2017	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

County Sample
123 County Rd
GAINESVILLE FL 32801-6828

is exempt from the payment of Florida sales and use tax on real property rents, transient rentals, tangible personal property purchased or rented, or services purchased.

 DEPARTMENT OF REVENUE

Important Information for Exempt Organizations

DR-14
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1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your Consumer's Certificate of Exemption is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

If sending more than one document, send separately using the same order as described above.

Documents can be returned to us by mail using the address listed above or you may email or fax the forms back to us at:

Fax Number is: _____

Email Address is: _____

Purchaser's Signature _____

Date _____

Purchaser's Name _____

Title _____